

IC School Committee Meeting

2/9/16

Members present: Fr. Paul Rutten, Fr. Mike Wensing, Carol Dagel, Angel Oeltjenbruns, Jeff Mollenhoff, Patty Foley, Ray Kranz, Anne Hanson, and Michelle Himmerich

- I. Opening Prayer – Fr. Mike
- II. Approval of Minutes – Motion to approve by Wensing, Second by Mullenhoff, Approved.
- III. Financial Report
 - a. On track for budget. YTD numbers show a positive income to expenses trend.
 - b. Alumni appeal response has slowed down and have received \$12,925 with expenses of \$1875 with net of \$11,050. Two yrs ago approximately \$8500 was received. No appeal was done last year. Discussion that funds will be used for sign-on bonus for 2016-2017 school year. Amount based on FT equivalent and same contingency plan as previous year. We need to communicate to donators what funds are used for in thank yous and in marketing drive for next year.
 - c. Mystery Dinner – short approximately 40 tickets from previous year. Funds are part of fundraising line item in the budget along with golf tournament, paper recycling, Catholic United, etc.
 - d. Catholic United Raffle – goal is to raise \$10K. Each family received tickets to sell. 100% of proceeds stay at school.
 - e. Paper Recycling – Funds are reported on a calendar year. 2015 netted over \$10K. The new member drive has been positive. This has potential and opportunity to increase fundraising monies.
 - f. IXL license expenditure - planned expense for license renewal yet with a discount opportunity purchased 3-year contract which was an unexpected expense
 - g. Next year budget in process. Meeting with Tim for expected repairs. Meeting with Carol to discuss curriculum, staff changes, etc. Copy machine causing down time more often and putting out bids for purchase of replacement.
- IV. Principal Report
 - a. Completion of 2nd quarter. Specific focus on student progress. Meet with families if a concern exists and set a plan for a different approach. Meet in March again to access progress.
 - b. Letter of intent given to personnel at the beginning of January asking intention for coming year. This is not a binding contract. All indications note all personnel intention to return.
 - c. Enrollment numbers – good response from families they are returning next year. Right now numbers for Kindergarten are at 38. We have upgraded the Kindergarten testing tool and do expect some will stay in preschool. Have not yet opened up Kindergarten registration to the public. No expected loss of students from 4th grade. Two expected not to return from 5th.

- d. In-service presentation on discipleship by Chris Burgwald. Attended Mass at Holy Name and breakfast provided to staff.
 - e. Rediscover Jesus – using as a book study with staff and with students in grades 3rd-6th.
- V. Subcommittee Reports
- a. Marketing – meeting in March. All have been contacted except Fr. Ken. Goal is to have a marketing committee member available for all fundraising events.
 - b. Staff Retention – copy of minutes provided of first meeting. Met again last evening. Subcommittee requests information on teacher salaries. They have received base salary information. The topic was in discussion as a concern sharing additional details. Five years ago staff was brought to the 80% of the public school based on years of experience. Results of survey to teachers of why they like IC will be tabulated for next meeting and received positive comments. We should communicate the purpose of the subcommittees. Subcommittee discussion how to find means of increasing overall compensation. Plan to reach out to public school for most recent scale and review with administration.
 - c. Building/Addition ad hoc committee – at this point subcommittee on hold. Based on current scenarios and the fact both priests anticipate being on sabbatical, the process will not happen this next year. Could it be a 5 yr plan – absolutely!
- VI. Music/Science for 2016-2017
- a. Space alternatives and plans - Discussion of the need of a potential major gift to move forward on building addition. Discussion needs to address the location of music and science. Suggestion to put pros/cons list together of all options. Considerations to address space needs were uses of HN Parish Center, KC Hall and at the IC Parish Hall.
- VII. Closing Prayer
- VIII. Next meeting Mar 8th at 6:30.