

IC School Committee Meeting

11/10/15

Members present: Fr. Paul Rutten, Fr. Mike Wensing, Carol Dagel, Angel Oeltjenbruns,, Jeff Mullenhoff, Patty Foley, Ray Kranz, Anne Hanson, Michelle Himmerich

- I. Motion to accept agenda by Fr. Wensing, second Fr. Rutten
- II. Opening Prayer – Fr. Wensing
- III. Minutes of October Meetings – regular meeting 10/13 and Puetz 10/26
 - Tentative 6pm Nov 30 for next Peutz meeting
 - Motion to accept by Fr. Wensing, second Foley
- IV. Financial report
 - One-third of way through year so expectation at 33% of budget
 - Technology – as reported previous month additional memory was purchased for laptops
 - Textbooks – overage yet have received gift money to cover difference
 - Dues & Membership – Two additional membership requirements to be considered a “Blue Ribbon School”
 - \$75K transferred to savings account per approval last month
 - Foundation Fest/Barn Dance – netted \$12,818 for Foundation
 - Expected repairs for heating pump approximately \$1500.
 - Statements: Added account 8500 Hot Lunch program as part of school financials. Next month will add 3 new fund accounts to financial stmt that are assets of the school. School can use interest each year on such fund accounts.
- V. Principal’s report
 - Preliminary conversation about the IC School Foundation and its original purpose. Suggestions include reviewing fundraising options and updating alumni list. Lee Schoenbeck is gathering more information.
 - IC School Crisis Plan in development and anticipated for review and implementation within next month. Plan to share with students the lockdown safety plan.
 - DARE graduation for 5th grade students Dec 10 at 9am.
 - Christmas program practice and bus service for students. Program split this year with K-2 scheduled first at 6pm and grades 3-6 scheduled for 7pm at DD Miller Aud.
- VI. Building Better Boards

A document titled Building Better Boards – A Guide for Board Members in Catholic Education was shared with the group. The Guide is written by Charlotte Gross. It compares public vs. Catholic school board as far as operation. It provides guidelines of what each board looks and sounds like. For example our IC council is Consultative vs. Regulatory like the Watertown Public School. It was requested each member read the document before next meeting.

The Catholic Diocese of Sioux Falls also has a Policies and Guidelines for Catholic Schools document. The document is in the middle of revision. The document was reviewed and discussed at the seminar held at BroomTree Carol attended earlier this year as Principal. Carol provided the first few pages of the rough draft. For our council to reference are the sections Roles and Responsibilities of the Parish School or Regional Parochial School Advisory Council starting on page 1007 and the Teacher Contract Policy #2510 on page 1019 regarding personnel and evaluations.

Each staff member receives and signs a copy of the certified handbook which in 2013 was rewritten with the Diocese of Sioux Falls. If any of the council members wants a copy of the entire handbook, one can be given to them. If at any time any council member wants to reference a topic or if a topic comes up that could be clarified based on the handbook, all can request we reference it.

VII. Priorities

Based on the submissions from the council, all ideas were categorized and ranked along with suggested committees. How many priorities are we going to address? How many committees are we creating? Discussion included if these subcommittees are standing year after year or ad hoc/as needed for particular project. At this point it was determined we will have both types of committees based on the project or topic.

Standing:

Committee – Staff Retention & Development (Chair Pete Bauman)

Committee – Marketing & Fundraising (Chair Anne Hanson)

Committee – Strategic Plan Development (Chair Michelle Himmerich)

Ad Hoc:

Committee – Building/Addition (Chair TBD)

Committee – Intermediate School (School Council)

Each Committee Chair is to submit to the council ideas of names to be included in the committee and what tasks each committee will try to achieve and complete by the next meeting. Suggestion was to have a faculty member on each a subcommittee. Carol will clarify with the Diocese if this is allowed per the guidelines.

How are we going to address the public 5th/6th grade school? Suggestion to have a meeting for 4th/5th grade parents. It is important we collect the facts. Create ad hoc committee to include school council. Include marketing committee to create a flyer to promote school to be included with next year's registration information if not before. Marketing/Anne will create flyer. Patty will research current plans of public school.

VIII. Closing Prayer by Fr. Wensing

Next Meetings:

Tentative November 30th at 6pm with Puetz

No December meeting scheduled

January 12 at 7pm next regular council meeting